

Application for SCIS Membership

- **Membership criteria**
- **Benefits of Membership**
- **Application Form**

Membership Criteria

Schools are required to meet the following criteria:

1. The school must be registered with the Registrar of Independent Schools at Education Scotland or in receipt of Grant-Aid
2. The School must have had a satisfactory post-registration inspection by Education Scotland
3. The School must, if appropriate, have had a satisfactory post-registration inspection by the Care Inspectorate
4. Schools must complete an annual census form, by the end of September each year, which SCIS uses to compile its directory of schools and to update school profiles on its website. SCIS also uses the statistical information, in aggregate form only, for publicity and research purposes.

Once an application has been received, staff from SCIS will visit the school, following which a report will be produced which will be sent to the Board of SCIS, and membership will be approved/denied at the first possible board meeting.

Membership Subscriptions

- Given the diversity of schools in membership of SCIS, the fairest way to apply membership subscriptions is a fee per pupil, irrespective of the size of school. A minimum membership rate also applies.
- The level of subscription is reviewed annually by the Governing Board.
- Because SCIS is a company limited by guarantee and a registered charity, VAT is paid on 40% of the membership subscription.
- Membership subscriptions are due at the start of each calendar year.

Benefits of Membership

SCIS acts as a consultative body for the independent school sector and represents the views and interests of its member schools to the Scottish Government and educational bodies throughout Scotland and beyond. SCIS supports schools in a number of ways:

Supporting independent school staff

- providing a comprehensive programme of [Continuing Professional Development](#)
- offering training to probationary teachers during their induction year
- promoting professional development and sharing of good practice
- supporting [recruitment](#) into the teaching profession through the SCIS website
- access to teaching supply list

Publishing information and guidelines

- arranging training to ensure schools keep abreast of current legislation
- commissioning projects, undertaking research and disseminating information both within and about the independent sector

Developing the curriculum

- responding to new developments in education through consultative groups
- making presentations on key issues concerning independent schools
- representing the independent school sector at national conferences and other events

Other benefits

- SCIS is active in promoting the benefits of independent education at mainstream, special and specialist schools
- School will be promoted in School Directory and website
- Assistance with your media and communication concerns
- SCIS negotiates personal accident insurance for its member schools as well as licenses for recording and copyright. These provide significant cost savings for member schools.
- A monthly E-bulletin sent to member schools
- Access to members only area of the SCIS website
- Use of SCIS logo
- Regular emails containing up to date information

Representing and Collaborating with key bodies

SCIS represents the views and concerns of the independent sector on a wide range of bodies, though consultations and at events organised by national bodies for schools, education authorities, care agencies and others:

City of Edinburgh Council Child Protection Committee

Education Provision for Children & Young People with Complex Additional Support Needs (“Doran”):

- Project Board
- National Commissioning Group

Scottish Government:

- Curriculum for Excellence Management Board
- Strategic Board for Teacher Education
- GIRFEC working group - independent schools
- PREVENT Duty sub-group
- Seatbelts on School Bus Working Group

General Teaching Council Scotland:

- Council
- Education Committee
- Working Group for the registration of teachers in independent and grant-aided schools
- Professional Learning steering group

Education Scotland:

- External Reference Group – inspections
- Knowledge Into Action Strategic Stakeholder Group

Independent Schools Council (ISC):

- General Secretaries’ Group
- Child Welfare Expert Group
- Communications working group
- National Professional Learning Network

NHS:

- LICOG Schools subgroup for Scottish Immunisation Programme in Lothian
- Lothian independent school nurses network group

Scottish Centre for Information on Language Teaching and Research (SCILT) - (Languages Network Group Scotland

Scottish Teachers' Pension Scheme:

- Scheme Advisory Board
- Scheme Eligibility sub-group
- Technical Working Group

Scottish College for Educational Leadership

- Stakeholder Forum
- Strategic Oversight Board

Scottish Parliament:

- Cross Party Group on Children & Young People
- Cross Party Group on Sport
- Cross Party Group on Learning Disability

Scottish Qualifications Authority:

- Advisory Council
- SQA/SCIS/SLS joint forum



Scottish Council of Independent Schools

Application for Membership

The School

Name of school: _____

Address: _____

Telephone No: _____ Email: _____

Website: _____

Social Media _____

School Category

- All Through School Boys' School Girls' School
- Co-educational School Junior & Preparatory School Senior School
- School with Boarding School with Nursery
- Mainstream Grant Aided Special School Additional Support Needs School

Brief Description of your school (max 120 words)

Is your school

Company Limited by Guarantee Registered as a charity with OSCR

Privately owned. Please print owner's name _____

Other _____

Head of School

Title: Head Rector Principal

Other _____

Please select: Mr Mrs Miss Ms Dr

Other _____

Name: _____

Email: _____ Tel No: _____

Chairman of Governors

Please select: Mr Mrs Miss Dr

Other _____

Name: _____

Address: _____

Telephone No: _____ Email: _____

Pupils

Age range of Pupils: from _____ to _____

Number of pupils as at the start of current school year

	Male	Female	Boarders/Residential	Total
Nursery				
Primary				
Secondary				
Total				

Examinations Offered

Scottish Qualifications Authority

National 1 National 2 National 3 National 4 National 5
Highers Advanced Highers Scottish Baccalaureate ASDAN BSL

iGCSE GCSE A Level AS Level International Baccalaureate

Other, please specify: _____

Staff

Teaching Staff

	Nursery & Primary	Secondary
Male FTE		
Female FTE		

Please state the number of non-registered GTCS teachers at your school

Support Staff

Male	Female

Please state the number staff registered with the Scottish Social Services Council

Registration, Inspection & Regulation

Is the school registered with the Registrar of Independent Schools at the Scottish Government Schools' Directorate or grant-aided in accordance with the Education (Scotland) Act 1980. yes no

If yes, please state date of registration _____

If no, please refer to the Conditions for Membership of SCIS on the SCIS website.

When was the school last inspected by?

Education Scotland: _____

The Care Inspectorate: _____

Please include copies or links of the following with your application, if available:

- School prospectus Child Protection Policy Any promotional material
- School governance structure

Signature of Head: _____

Date: _____

Please return completed form to SCIS, 61 Dublin Street, Edinburgh, EH3 6NL or email info@scis.org.uk

On receipt of application a member of SCIS staff will visit the school.

The application will be considered at the first governing board meeting following visit to school.

Company limited by guarantee, registered in Scotland no 125368. Scottish Charity No SC018033